



## **HETHERSGILL PARISH COUNCIL**

### **Minutes of a Meeting of Hethersgill Parish Council held in the Parish Hall at 7.30pm on Tuesday 21st January 2025**

**Present:** Cllr C Williams J.P. (Chair); Cllrs S Barratt, D Beer, F Heaton, M Irving, L McDonagh, A Sisson, L Summerfield.

**In attendance:** The Clerk A Dawes.

**001/25 Apologies for Absence** – Cllr. J Bryant

**002/25 Declarations of Interest and Request for Dispensations** - No declarations of interest were made and no requests for dispensation has been received.

**003/25 Minutes of the meeting(s) of the Parish Council held on 19th November 2024 - RESOLVED** that the Chairman be authorised to sign the minutes of the last Parish Council meeting as a true record, however it should be recorded that Cllr. S Barratt did not receive either the Minutes or the Agenda.

**004/25 Public Participation** – no members of the public were in attendance neither was Cllr. Mallinson present. Cllr. Irving was not in a position to update from the Community Panel as she did not attend. It was further agreed that Cllr. Barratt would continue to attend and represent the Parish Council.

#### **005/25 Administrative Matters**

**005/25.1 Community Led Plan** – Cllr. Sisson reported for the individuals who had met to kick start the further discussion regarding the Community Led Plan.

It was felt that the previous questionnaire was a little too onerous and should be slimmed down. The results of the survey conduct by Cllr. Irving were thought to be a very useful start for the group and it was confirmed that details of the meeting(s) would be made available in the next issue of the Gill.

**005/25.2 The Gill** – confirmed the next publication to include an item about the Community Led Plan and be published around Springtime 2025.

**005/25.3 I.T. and E-Mail update** – after much discussion it was **RESOLVED** that in light of Cllrs Heaton, McDonald, Summerfield and others finding the system either unworkable or difficult to understand that the Chair and Clerk should communicate to Sensible I.T. solutions the requirement for a Training and Understanding “session” (separate from the Council Meeting) to progress this issue.

**006/25 Planning Matters** – none received for consideration, however Cllr. Sisson asked if Council could have each individual item recorded on the Agenda for discussion. **RESOLVED** that this would happen from the next meeting.

**007/25 Highways** - no new issues to report but **RESOLVED** that the Clerk would follow-up on a previously recorded item EI/217332 about white lines at the “Crossroads” with a further request that “Give Way” signage was replaced by “Stop” signage.

### **008/25 Finance Matters**

**008/25.1 RESOLVED** to authorise the payments below:

A Dawes Pay & Exp – Oct	£363.93
HMRC - Tax	£ 81.80
Unity Bank - Service charge	£ 5.40
Hethersgill Parish Hall - Donation	£500.00
W & E Carruthers	£535.00
Sensible IT Solutions	£141.12
DM Payroll Services	£ 60.00
Equiphase Web Hosting	£ 66.00
A Dawes Pay & Exp – Nov	£489.50
HMRC – Tax	£107.80
Hethersgill Parish Hall - Rent	£188.00
A Dawes Pay & Exp – Dec	£375.34
HMRC – Tax	£ 85.00

**008/25.2 RESOLVED** Members received and noted the Bank Reconciliation, Budget v Actual Report, Income Report, Expenditure Report as at the end of December 2024

**008/25.3 RESOLVED** after discussion that an alteration would take place to the contract of employment with the Clerk – Cllr Summerfield would provide a written copy to the Clerk of the alteration.

**009/25 Councillor Matters** - Cllr Sisson reminded the Clerk of the issue regarding the light on the defibrillator. **RESOLVED** Clerk to contact electrician for the Village Hall and ascertain what progress had been made. Clerk passed to Cllr. Summerfield the “brochure” regarding activity in relation to the 80<sup>th</sup> anniversary of VE Day for the Social Committee to consider.

**010/25 Date of Next Meeting - RESOLVED** that the next meeting of the Parish Council will take place at on Tuesday 18th March 2025 at 7.30pm in Hethersgill Parish Hall.

